

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 Jefferson Davis Highway
Arlington, VA 22202-3231

NGB-ARZ-T

9 February 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Title 10 AGR Tour Announcement # 04-15

1. Reference memorandum, NGB-ARZ-T, dated 21 January 2004, Title 10 Active Guard Reserve (AGR) Application Requirements and Procedures.
2. The Army National Guard is seeking applications from highly qualified commissioned officers to serve in the Title 10 AGR program as Human Resource Managers (Functional Area 43), in positions located primarily within the Military District of Washington.
3. Officers selected will serve under the authority of Title 10 USC, Section 12301(d).
4. Brief description of duties: Project requirements, develop capabilities, and plan, program and manage ARNG human resources. Responsible to develop, interpret, integrate and implement the Army National Guard's human resource programs and policies for the military and civilian work force and their families at all echelons. Function as a principal coordinator of activities that assist the Army National Guard leadership at all levels in fulfilling their responsibility to develop and properly motivate military and civilian personnel. Direct programs and implement policies that significantly support the commitment and job satisfaction of the work force and serve to build and sustain combat readiness in the ARNG. Support the life cycle functions to structure, acquire, distribute, deploy, sustain, develop, and separate.
5. Prerequisites:
 - a. Grade CPT (O3) or not more than MAJ (O4).
 - b. Civilian Education: Baccalaureate Degree.
 - c. Military Education: Captains must have completed the Officer Advanced Course. Majors must have completed CAS3, however, for majors with three-plus years time in grade completion of a minimum of 50% CGSC is required.

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d. Verification of a valid, minimum SECRET security clearance is required; in some instances a TOP SECRET clearance may be required.

e. For AG, Finance, and specialty branch officers: former staff assignments and supervisory experience is required; command experience is preferred. For all other branches, both staff and command time is required.

6. Applications received with postage funded by the US Government for "personal" mail will be destroyed. Applications received with (TAG, MILPO, etc.) endorsements are authorized US Government funded postage. Use of US Government funded overnight or express mail is not authorized.

7. Application packets received that are not complete or correct IAW application requirements and procedures defined in referenced memorandum (paragraph 1) *will be returned without action.*

8. This announcement will remain open throughout FY04.

9. Point of contact is the Staff Management Office, NGB-ARZ-T, SFC Nathaniel Ross, at DSN 327-1345, 703-607-1345 or E-mail: Nathaniel.Ross@ngb.army.mil.

/s/

GARY S. OWENS

COL, NGB

Chief, ARNG Staff Management
Office

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